

**Minutes of Winterbourne Parish Council meeting for December 21st 2011  
Held in the Glebe Hall, Winterbourne Earls at 7.15pm**

Present were – Cllr D Baker (Chairman) Cllr J Randle (Vice Chairman), Cllr C Tarver, Cllr P Biggins, Cllr R Baker, Cllr M Atkinson, Cllr V Harrod, Cllr S Bucknell and Mrs Melanie Thomas (Clerk)

Unitary Councillor Michael Hewitt, Vicky Cobbold, Area Board Manager for Amesbury, 5 members of the public, Unitary Councillor John Smale

1.	<p><b>To receive apologies</b></p> <p>Cllr P Johnson.</p>	
2.	<p><b>Declarations of Interest</b></p> <p>Cllr M Atkinson as (i) proprietor of Chimaeron Limited and as the Parish Council uses the services of Chimaeron Limited for the payroll of the Parish Clerk and (ii) treasurer and representative of the Glebe Hall Committee.</p> <p>Cllr V Harrod as an allotment holder.</p>	
3.	<p><b>Visit by the Area Board Manager, Vicky Cobbold – 15 minute presentation</b></p> <p>A short presentation was given by Vicky Cobbold with reference to her role as Area Board Manager and the involvement it has in the Parish. Confirmation that Vicky will be available between 10am and 1pm on the 12<sup>th</sup> January 2012 at Amesbury Library to give advice and provide information in relation to her role. In addition that the next meeting of the Area Board will be held on the 19<sup>th</sup> January 2012 and would take the format of an open meeting with plans from the Area Board as to what matters/areas they intended to address/prioritise in 2012.</p> <p>Following discussion of School parking concerns at the November meeting, the Parish Council raised the item of the possibility of placing a metrocount on the A338 and the possibility of the placement of flashing School signage to be erected on approach to the School in order to alert road users. Once the results of this metro count are known with a supporting letter from the police authority, it is the wish of the Parish Council to request that the 30mph signage is moved further back along the A338 towards Ford in order to aid road safety for the users of the School. Vicky asked that these suggestions be forwarded to her for them to be taken forward to the Community Area Transport Group.</p> <p>A member of the audience enquired with the Area Board Manager, what grants may be available in regard to the proposed reinstatement of the cricket pitch in the Parish – information was given together with a suggestion to approach the Charity Information Bureau.</p>	Vicky Cobbold
4.	<p><b>Minutes</b></p> <p>To approve as a correct record of the minutes of the Parish Council meeting held on November 16<sup>th</sup> 2011 – unanimously approved.</p>	
5.	<p><b>Matters arising from the last meeting</b></p> <p>Emergency Plan – Confirmation given that further updates have been made to the Plan and which had been distributed to the Council. Further updates were noted and agreed and those being contact names for the Methodist Church required and Boscombe Down contact details to be added to the “useful telephone numbers” section. It is now intended that the final draft is distributed to those persons mentioned but not part of the PC for their comment/any further valid suggestions. Thanks were given to Cllr Biggins, Cllr Atkinson and the Clerk for their valued efforts in the production and update of the Plan to date.</p> <p>The PC agreed to further decide and discuss what items would make up an Incident Control Equipment (ICE) kit.</p> <p>Tanners Lane Ford – an update was given by Cllr Hewitt in the efforts made so far in addressing the on-going problem of vehicles traversing the Ford and becoming lodged. Confirmation that the</p>	Cllr Biggins

	<p>Community Area Transport Group intends to ascertain what signage can be possibly placed at the site to deter to such occurrences. In addition Cllr Hewitt confirmed he is liaising with the Environment Agency regarding the matter. Further updates to be given as and when information becomes available.</p> <p>Parish map – following research into the possibility of obtaining a Parish map for use by the Parish Council and subsequent investigation by Cllr Tarver and the Clerk using the map available online at the Wiltshire Council site – the instructions and an example of a map from the WC site availability were perused and agreement made that this would be sufficient for the PC future use – a list of the instructions had been previously distributed to each member and was suggested to be used if so wished. No further action regarding this item.</p>	
<b>6.</b>	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>• Approval of December statement – statement perused having been previously distributed to each member with unanimous approval then given to accept.</li> <li>• Invoices for approval: Clerks expenses, Wessex Water £116.82, Parish Mag Printers Ltd £616, Hurdcott Landscapes £78 and £421.20.</li> </ul>	
<b>7.</b>	<p><b>Chairman's Allowance</b> – consideration of</p> <p>Following suggestion and information given by the Clerk to each Councillor, consideration was given as to whether to allow a financial allowance to the Chairman in order for him to meet the expenses of his office and in particular to telephone communication costs. Following a discussion it was decided and agreed by all the Council members with the exception of Cllr Harrod, who objected, to allow the amount of £120 to be paid annually to the Chairman. As the current Chairman came into office in July 2010, this amount would be paid pro-rata and to the next financial year end which is 31<sup>st</sup> March 2012.</p>	
<b>8.</b>	<p><b>2012/13 Parish precept</b> – discussion of with possible agreement – WC deadline January 2012</p> <p>Following budgetary information supplied and previously distributed by the Clerk, a perusal and discussion of the information took place and in relation to the precept request from WC by the Parish Council. It was agreed with a unanimous decision with one abstention of Cllr Harrod to increase the precept from £16,361.80 to £16,852.65 – an increase of 3%. Action: Clerk to notify WC accordingly and by the deadline of 20<sup>th</sup> January 2012.</p>	Clerk
<b>9.</b>	<p><b>Report from Unitary Councillor Mr Michael Hewitt</b></p> <p>An update was given in relation to the forthcoming changes in planning regulations and in particular that the current Housing Policy boundary is intended to be removed. The Parish Council was advised to consider which areas in the Parish would be suitable for future development with note that information is due to be despatched to the Parish Council early in February 2012 regarding the matter.</p>	
<b>10.</b>	<p><b>Planning</b></p> <p>S/2011/1751/Full – Box Cottage, Main Road, Winterbourne Dauntsey, Salisbury – Installation of 12 Solar panels on the sloping roof of the Old Telephone Exchange - Parish Council unanimous decision of Support. Action: Clerk to notify WC of decision.</p> <p>S/2011/1790/Full – Convert existing cob barn and reinstate former thatched roof covering and attached stores to provide 2 bed dwelling. Repair existing and rebuild collapsed yard walls to form enclosed garden area – Bowles Barn and Yard, The Portway, Winterbourne Gunner, Salisbury – Parish Council unanimous decision of Support. Action: Clerk to notify WC of decision.</p> <p>S/2011/1791/Full – Block up existing vehicular access onto The Portway) but retain footpath access) and form new vehicular access with improved visibility and improved parking/turning area to Bowles Cottages. Repair existing track up to cricket field to form level hardcore surface – Access to Bowles Cottage and Winterbourne Cricket Field, The Portway, Winterbourne Gunner, Salisbury - Parish Council unanimous decision of Support. Action: Clerk to notify WC of decision.</p>	Clerk

11.	<p><b>Village Link – 2012 advertising costs – review of (last reviewed October 2009)</b></p> <p>A review of the current advertising costs took place with unanimous agreement not to increase the current rates – it is intended to review the rates again in 2012 for the year 2013.</p>	Clerk
12.	<p><b>School parking concerns – follow up from the November meeting</b></p> <p>Two letters from Parishioner’s regarding this item – noted and addressed at item 3.</p> <p>Letter from PCSO officer – noted and addressed at item 3.</p>	
13.	<p><b>Highways and Footpaths</b></p> <p>Broken Cross Bridge – expected works in 2012/13 – confirmation given of works and that the matter is intended to be monitored by the Parish Council with updates to be given as and when information becomes available.</p> <p>Metro count on the A338 – following suggestion at the last meeting in relation to School parking concerns – addressed at point 3.</p>	
14.	<p><b>Neighbourhood Watch</b></p> <p>Cllr Harrod reported that he was endeavouring to obtain neighbourhood watch signage from the Rural Policing team and for use in the Parish.</p>	Cllr Harrod
15.	<p><b>Amenity Matters and including the Allotments</b></p> <p>Report from a meeting between Snr Traffic Engineer, Highways Manager and Clerk to discuss visibility concerns at the allotment site – short report given by the Clerk with the suggestion given by the WC representatives that the hedge to the right, on exit of the site should be cut back to aid visibility – confirmation given that quotations for the cutting of the hedge had since been sought and were now awaited for intended further consideration of this matter to be made.</p> <p>Letter received regarding allotment water supply – noted with agreement that the Clerk should contact the water supplier of the allotment site to ascertain if it is possible to as obtain the figure of how many cubic metres of water is used per tap over a specified period of time.</p> <p>Play area proposed works – update – noted as being on-going with further research to be undertaken by Cllr Atkinson and Cllr R Baker – note that it is planned to produce costings at the January meeting of the PC.</p> <p>Cricket club – possible donation – agreement to donate up to £1,200.00 which would include part of the PC R2 funding allocation. Cricket club was advised to seek funding through the community area grant scheme available through WC.</p>	Clerk  Cllr Atkinson/Cllr Baker
16.	<p><b>Correspondence</b></p> <p>Wiltshire Council – Proposed Dog Control Orders – perused with decision of no further action/comment to be taken.</p> <p>Network Rail – improvement works at Burts footbridge – notification of – Clerk asked to distribute to Parish Council members.</p> <p>Request by the Amesbury Rural Neighbourhood Policing team for a representative from the Parish Council to act as an appointed Police Liaison officer – Cllr Harrod offered and it was agreed that he should act as the appointed person.</p>	Clerk  Cllr Harrod

Meeting finished at 9.30pm.

**Date of next meeting:** To confirm the date of the next Parish Council meeting as Wednesday January 18<sup>th</sup> 2012 at 7.30pm in the Ron Burton room of the Glebe Hall, Winterbourne Earls, SP4 6HA.